

**Planning and Building Control Service Plan 2015/16**

Action Plan						Connections	
Action Code	ACTION	What role will the service play? (Please click in the cell to select the relevant role by clicking on the drop down arrow)	Description (Target, Outcome, Critical Success Factors and Environmental Impacts)	Due Date	Lead Officer	If the action impacts on another service in terms of support/input, please specify below:	Links to partnership wide agendas:

**Corporate Priority: People**  
**Strapline: Fair and accessible services for those who use them and opportunities for everyone to contribute**

**Deliver customer focused services**

<b>15-PBC01</b>	Development Management - Effective management of large scale development proposals - during the 2015/16 year - to include proposals for development at Bishop's Stortford North and others that may come forward through the District Plan.	Enabler	<p><b>Target:</b> Appropriate decisions made at all relevant stages.</p> <p><b>Outcome:</b> Acceptable development permitted to proceed.</p> <p><b>Critical Success Factors:</b> Staff skills and availability.</p> <p><b>Environmental Impacts:</b> New development.</p>	31 March 2016	Head of Planning and Building Control and Development Manager	Housing, Leisure and Community Services	Community Strategy
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**Corporate Priority: Place**  
**Strapline: Safe and Clean**

**Ensure future development best meets the need of the district and its residents**

<b>15-PBC02</b>	Planning Policy - Production of and consultation on District Plan strategy.	Community Leadership	<p><b>Target:</b> Pre-submission version for consultation available mid 2015, with adoption early 2016.</p> <p><b>Outcome:</b> Robust development strategy for district.</p> <p><b>Critical Success Factors:</b> Staff skills and availability.</p> <p><b>Environmental Impacts:</b> Shaping of future built environment of district.</p>	31 March 2016	Head of Planning and Building Control and Planning Policy Manager	All Council service areas	Community Strategy
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15-PBC03	Conservation - Programme of conservation area assessment work.	Influencer	<p><b>Target:</b> Completion of further programme of conservation area assessment work. Target of 10 further Conservation Area Assessments.</p> <p><b>Outcome:</b> Conservation area assessments.</p> <p><b>Critical Success Factors:</b> Appropriate professional input, consultation and Member support.</p> <p><b>Environmental Impacts:</b> Further understanding of quality and value of built environment.</p>	31 March 2016	Head of Planning and Building Control and Conservation and Urban Design Officer	None	Community Strategy
<p><b>Corporate Priority: Prosperity</b>  <b>Strapline: Improving the economic and social opportunities available to our communities</b></p>							
<p><b>Deliver value for money and reduce our reliance on central government funding</b></p>							
15-PBC04	Development Management and Building Control - Implementation of replacement IT systems.	Service Provider / Commissioner / Manager	<p><b>Target:</b> Replacement and updated software for both service areas.</p> <p><b>Outcome:</b> More resilient and customer focussed service.</p> <p><b>Critical Success Factors:</b> Securing process improvements through implementation process.</p> <p><b>Environmental Impacts:</b> Increased customer self-service.</p>	31 December 2015	Head of Planning and Building Control and service area managers	IT service	None
15-PBC05	Building Control - Decision and implementation of revised service delivery methods - possible collaborative delivery with other Herts District Councils.	Partner	<p><b>Target:</b> Future method of service delivery established.</p> <p><b>Outcome:</b> Efficient service delivery.</p> <p><b>Critical Success Factors:</b> Fully assessed potential scope of business.</p> <p><b>Environmental Impacts:</b> Maintaining safe and healthy built environment.</p>	31 December 2015	Head of Planning and Building Control and Building Control Manager	None	None